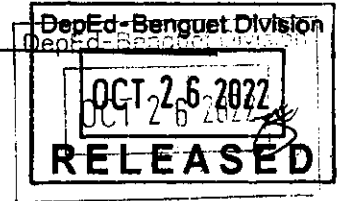




Republic of the Philippines  
**Department of Education**  
Schools Division of Benguet



**DIVISION MEMORANDUM**

No. 333 s. 2022

**TO:** All Members of the HRM Promotion and Selection Board  
PSDSs/ Concerned School Principal  
Sub-Committee Chairperson or Members

**SUBJECT: HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD  
ASSESSMENT/REVIEW WITH TECHNICAL ASSISTANCE**

**DATE:** October 25, 2022

1. The HRM Promotion and Selection Board will conduct an Interview, and Assessment/ Review on the application document of applicants of **various positions** on **November 02, 03 and 04, 2022** at SDO Adivay Hall.
2. All participants are required to observe health protocols (wearing of facemask is necessary).
3. Meals and snacks for the SDO HRMPSB members shall be charged against the Division MOOE; while travel and other expenses incurred by the representatives per school shall be charged to School MOOE subject to the usual budgeting, accounting and auditing rules and regulations, hence, they are likewise advised to bring their own beverages and snacks.
4. Immediate and wide dissemination of this memorandum is requested.

  
**GLORIA B. BUYA-AO**  
Schools Division Superintendent



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Republic of the Philippines  
**Department of Education**  
 Schools Division of Benguet

**HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD SCHEDULE**  
**VENUE: SDO ADIVAY HALL, WANGAL, LTB**  
**Document Assessment/Review of Documents**

November 02, 2022	November 03, 2022
<p style="text-align: center;"><b>8:00 AM to 5:00 PM</b></p> <p><i>Pre-assessment of documents of applicants for Administrative Officer II</i></p>	<p style="text-align: center;"><b>8:00 AM to 10:00 AM</b>  <i>Head Teacher III (2)</i>  <i>(Atok District)</i></p> <p style="text-align: center;"><b>10:00 to 12:00</b>  <i>Head Teacher I</i>  <i>(Kibungan District)</i></p> <p style="text-align: center;"><i>Head Teacher II</i>  <i>(Buguias District)</i></p> <p style="text-align: center;"><b>1:00 PM to 3:00 PM</b>  <i>Head Teacher I</i>  <i>Camanpaguey IS</i></p> <p style="text-align: center;"><i>Head Teacher I</i>  <i>Sablan District</i></p> <p style="text-align: center;"><b>3:00 PM to 5:00 PM</b>  <i>Master Teacher I</i>  <i>TSHI</i></p>
<b>November 04, 2022</b>	
<p><b>8:00 AM to 5:00 PM</b></p> <p><i>Pre-assessment of documents of applicants for Administrative Officer II</i></p>	
<p><b>Note:</b></p> <p><i>*Schedule/ Venue may change from time to time. Face to face assessment/interview/review may either be on telecom style or both depending on IATF guidelines. Be guided accordingly. Thanks!</i></p> <p><i>* For any comments/ inquiries, please feel free to contact the Secretariat or any member of the HRMPSB members.</i></p> <p><i>* You may check the SDO-Benguet Website, HRMPSB SDO Benguet FB page for any update.</i></p>	

**Copy Furnished:**

- > Carmel F. Meris, CES, OIC-Office of the ASDS, Chairperson
- > Glenn N. Duguis, Administrative Officer V, Member
- > Susan CJ Dawang, HRMO, Member
- > Johnson B. Legaspi, PESPA President, Member
- > Marilyn A. Tolbe, BPSTEA President, Member
- > Daniel D. Peredo, NAPPSHI Vice President, Member
- > Frank Bagullo Jr., Level I Representative
- > Nadia G. Ossic, Secretariat
- > Maricel S. Codimdim, Secretaria



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